

## Author's checklist

- I followed TTP's author-instructions/sample-article. I only used the fonts Times Roman (Times New Roman) and Helvetica (Arial) for the entire document including special characters (character map). Other fonts will cause the paper to reproduce incorrectly or may change a special character to a "square".
- I set the page settings of my word processor to the A4 format; with the margins: bottom 1.5 cm (0.59 in) and top 2.5 cm (0.98 in), right/left margins must be 2 cm (0.78 in), header 1.25 cm (0.49 in) and footer 0.5 cm (0.19 in). **(We shall be able to produce a pdf file from your paper only if the paper format and the margins are correct.)**
- I used good-quality white paper of approximately 21 x 29.7 cm or 8.2 x 11.6 in to print my paper (*please do not change the document setting from A4 to any other format as the article will print satisfactorily onto either of the above-mentioned paper sizes*).
- I sent an identical electronic file (RTF, MS Word, LaTeX) together with the hardcopy. (If the paper size and page set-up are not as described above, we shall be unable to publish your paper in electronic form on our web page: <http://www.scientific.net>. We shall then have to scan it which, when compared with an electronic version, results in very poor quality.)
- I have always used the same version of the name(s) (i.e. either F.A. Miller or Fred A. Miller or Fred Miller but not various versions alternately), as only the exact agreement of email and name will allow me to access my paper on the web.
- I included my email address and email addresses of co-authors in the paper.
- I filled out and signed the proper copyright transfer agreement (*mandatory*).
- I sent all of the above-mentioned documents to the corresponding editor**
- I filled out an offprint order form.
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